

Julien J. Studley Graduate Program in International Affairs
Student Academic Travel Award
Application Form

The Student Travel Award supports students in attending conferences and conducting field work for academic-related capstone projects. The award is up to \$300. Application submissions will be accepted at the beginning of each semester and awards are given on a first come, first serve basis.

Each award recipient is asked to use the travel experience as an opportunity to promote the program and the conference/project in a number of ways. All students must do a featured interview for the SGPIA blog. In addition to the blog post, students can send content (photos, videos, updates) from the field, share SGPIA brochures with partner organizations, and/or make connections with organizations for possible opportunities for the Practicum in International Affairs, International Field Program, Studios, or internships.

Application Requirements (required):

- **Application statement** demonstrating the importance of attendance, particularly the relevance to career goals; reasons can include, but are not limited to:
 - Acceptance of paper proposal on the program;
 - Acceptance on conference program in another role (e.g. moderator)
 - Applied and was accepted as attendee for competitive, “by invitation” conference
 - Importance to Program or Division to have student representation
 - Conducting field work for Studio, Capstone Project
- **Budget breakdown** of projected expenses: travel (including local), conference registration fees, hotel and meals as appropriate.
- **Promotion plan** outlining the ways in which the student will represent both the program and the conference/project while traveling.

*Please submit your completed application to Bianca Rogers, (rogersb@newschool.edu)
Assistant Director of Administration, at 72 Fifth Avenue, 7th Floor.*

Receipts for expenditures must be presented for reimbursement following the travel.

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Name: _____ I.D. Number: N _____

Program of Study: _____

Credits Completed: _____ Expected Graduation: _____

Name of Conference/Course for Project: _____

Location: _____ Dates: _____

Maximum amount of award: \$300

Amount requested: \$ _____

Student Signature: _____ Date: _____

Signature of the First Faculty Mentor: _____ Date: _____

Signature of the Second Faculty Mentor: _____ Date: _____