

## CONTRACT FOR INDEPENDENT STUDY

Submit this completed form to the GPIA Office, 72 5<sup>th</sup> Ave, 7<sup>th</sup> Floor, to receive permission to register for an Independent Study.

Student Name \_\_\_\_\_

N number \_\_\_\_\_

Title (to appear on transcript; 24 character maximum length)

\_\_\_\_\_

Credits \_\_\_\_

\_\_\_\_\_

### Proposal and Plan of Study

Attach a full proposal and plan of study for the semester. The proposal should state clearly: (1) the topic to be studied; (2) the issues or problems to be investigated; (3) the materials and methods to be used; (4) work to be completed; (5) due dates (if known); (6) how often the student and instructor will meet; and (7) how the students work will be evaluated. Independent studies cannot be approved without the plan of study attached to this document.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_

### Approval

Instructor (print name)

\_\_\_\_\_ Date \_\_\_\_\_

Instructor

Signature \_\_\_\_\_ Date \_\_\_\_\_

GPIA Associate Director

Signature \_\_\_\_\_ Date \_\_\_\_\_

Note: Students must register during the scheduled registration period. Independent studies are subject to the same add/drop deadlines as existing courses. The course must be completed no later than the end of the semester of registration. The tuition for internships is the same as for other credit-bearing courses.